



Special Meeting Minutes

Oakridge Seniors Association

Date: June 23, 2021

Location: Zoom Business Meeting & Music in the Garden Celebration

Attendees: Julie K, Sheila F, Del K, Debra S, Elaine B, Shelley G, Teresa NK, Sarah F, Sonja B, Raine F, Anne G, Ted F, Hans T, Sheila B

Minute Taker: Teresa Nelson Keller

Call the Meeting to Order at: 1:08pm

#	Agenda Item	Discussion
1.	Acting President Welcome	Julie: Welcome Members today
2.	Land Acknowledgment	In the spirit of reconciliation, we will start our meeting today to acknowledge that we live, work and play on Treaty 7 territory, the traditional territory of the Blackfoot Confederacy, the Tsuut’ina Nation; and the Stoney Nakoda Nations. As treaty people we recognize and respect the history, languages, and cultures of the First Nations, Métis, Inuit, and all First Peoples of Canada, whose presence continues to enrich our organization, our lives, and our country.
3.	Approval of Today’s Agenda	Julie: <ul style="list-style-type: none"> • Read See motion #1 • As per the Bylaws we vote on the agenda
4	Quorum & Voting Procedure Reviewed:	Julie: <ul style="list-style-type: none"> • Quorum for voting today is 50+1 of those in attendance that are members. Of those voting, we need a minimum of 3 directors and 3 general membership voting • Will ask everyone to vote in the chat typing either a YES or NO • The motion will be presented, then a second will be requested , followed by a timed discussion option if needed, and finally the vote • Sarah will monitor the vote in the chat
5	Acting President Report:	Julie: Comment on report that was sent out in email (see below for full report)



Special Meeting Minutes

Oakridge Seniors Association

6.	Introduction of Board Members:	
	a. Introductions	<p>Julie:</p> <p>Each member shared a little about themselves:</p> <ul style="list-style-type: none"> • Sheila – Acting Vice President • Elaine – Director, Membership • Debra – Director, Programs and Events • Del – Director at Large, focus on Basic Services • Shelley - Treasurer
7.	New Business:	
	a. 2021 Ratification of Board of Directors Slate	<p>Julie:</p> <ul style="list-style-type: none"> • Present and Review slate of directors and officers (read each position and name) <p>Read Motion #2 Below</p>
	b. Special Awards	<p>Elaine:</p> <ul style="list-style-type: none"> • New board award and membership status have been created • Now have a ‘Founder’s Award’ and Honorary Membership category for OSA to recognize those who have made significant contributions to the growth of OSA • Founder’s award is (see below) • Honorary Member is (see below) • We will be presenting Barry Pendergast with the first Founders Award at a later date • Jennifer Pendergast will receive the Honorary Life Membership Status <p>Nominations will be open annually for these awards and can be forwarded to the Board.</p>
8.	Next Meeting:	<p>Annual General Meeting</p> <ul style="list-style-type: none"> • March – April 2022
9.	Adjourn the Meeting @:	<p>Julie:</p> <p>1:38pm</p>



Special Meeting Minutes

Motions:

Quorum: = 50+1 = of Eligible Members

1. Subject: Approval of Agenda

Date: June 23/21
 Motion by: Sheila F Second by: Sonja
 Motion: I move that we accept the amended agenda.
 Motion Passed: YES

2. Subject: 2021 – 2022 Board of Directors Slate

Date: June 23/21
 Motion by: Sheila B Second by: Shelley
 Motion: I move that we accept the slate as presented.

- | | |
|------------------------------|-------------------|
| President | Julie Kearns |
| Vice President | Sheila Foster |
| Secretary | OPEN |
| Treasurer | Shelley Goldstein |
| Director, Membership | Elaine Brathwaite |
| Director, Programs & Events | Debra Sharpe |
| Director, Communications | Sheila Foster |
| Director, Volunteer Services | OPEN |
| Director, Basic Services | OPEN |
| Director at Large | Del Kobelsky |

Reasoning: For OSA to continue to grow, position on the Board of Directors need to be filled. This group of individuals has stepped forward to provide their knowledge and services.

Motion Passed: YES



Special Meeting Minutes

The Founder's Award

The Founder's Award is presented to any member of OSA that has made significant contributions to the advancement of OSA through their generosity, dedication, and commitment.

Award:

The Founder's Award recipient will also receive an Honorary Life Membership which includes a 'basic membership' to OSA.

Criteria & Submissions:

- Proven service to OSA
- Contributions to the growth of OSA
- Must be a member in good standing with OSA
- Nominations can be sent to the Board of Directors
- The Board of Directors will review nominations and determine the recipients based on the criteria
- The award will be presented at an AGM or Special Meeting

Honorary Life Member

'Honorary Life Membership' status can be awarded to a member who is in good standing and has made a tremendous contribution to OSA.

Included in this status is waiving the cost of the annual **basic** membership fee and allowing voting privileges at the AGM and special meetings.

Nominations can be forwarded to the Board of Directors.



Special Meeting Minutes

June 21, 2021

RE: President's Report for the Special Meeting of the OSA Membership

Dear OSA Members,

It is wonderful to have so many dedicated Members like each of you. OSA has grown so much since our AGM in November, and I am excited to share everything that has been happening.

- At our November AGM we approved bylaw changes which included moving the date of our year end to the spring of 2022. Significant changes have happened in the last 6 months which the OSA board wants to share with our members sooner rather than later.
- OSA's founder, **Barry Pendergast** worked tirelessly in recent years to bring his vision to build a Senior's Village Hub in Oakridge to fruition. The Village movement originated in the USA in 2002 and currently there are 500 villages in the USA, 1 in Canada, and 400 across the globe. OSA has 2 missions: **to connect with and help one another in the community**. We believe in building an age friendly strong community where we support one another — by answering each other's questions, sharing resources, offering a friendly ear. Our funder's regard our vision as very innovative, and this pandemic year has underlined the potential for local community programs to be more effective than government to effectively serve community needs.
- Barry and Jennifer Pendergast resigned from the OSA board in February 2021, which is a huge loss to OSA, our community and the seniors' serving sector. We all wish them well and warmly thank them for everything they have done and will continue to do for the community.
- The 3 remaining board members made the decision to continue OSA as an organization and further the Pendergast vision. The President and Vice-president are collaboratively sharing the leadership functions. OSA is committed to fulfilling our promise to our members and our contractual obligations to our funder the Gov't of Canada, New Horizons for Seniors program. OSA has 2 contracts with the Gov't of Canada signed by Barry Pendergast (as President) and Julie Kearns (as Vice-president). One contract will conclude in early 2022, and the other contract is for 2 years (fall 2023 with a possibility of a third year).
- Continuance of our funding requires OSA to demonstrate good governance, organization effectiveness and achievement of outcomes. Building a new organization takes vision, experience, time, energy, and money. In our first 2 years, OSA's dreams outstripped its capacity, and we lacked the essential processes to be as effective as our funders expected us to be, thereby threatening our funding.



Special Meeting Minutes

- We are primarily a volunteer run organization, and your board continues as a working board, devoting hundreds of hours of volunteer time and expertise. Following our bylaws, we recruited new board members and we are pleased to introduce them to you today. We also invite and value volunteers to help with a myriad of tasks.
- We hired staff in late February: Sarah Ferguson is contracted to work 20 hours per week as our Manager and Teresa Nelson Keller works 15 hours per week as our Community Engagement Strategist.
- Since February we have:
 - Reviewed, revised, and implemented operational processes and procedures, including: a new board terms of reference (TOR); a research plan; a membership recruitment plan; hosting a membership meeting and developing a new members package; web site improvements; program planning and a new class of membership and awards. Watch for an announcement of the awards.
 - Delivered over 50 programs with some 350 people participating which is an achievement during a pandemic.
 - Conducted a successful membership renewal campaign and expanded OSA membership advertising in the community newsletters for Acadia (5600 homes), Braeside (2400), Cedarbrae (2600), Palliser Bayview Pumphill (3400) and Southwood (3500 homes).
 - Actively helped build the new Oakridge Community Garden which now has a significant number of seniors who have rented garden beds. The garden is becoming a place to meet. Intergenerational activities are an OSA goal, and 100 grade 3 and 4 students from Louis Riel School came to the garden to plant sunflower seeds and learn about gardening and Fibonacci spirals from 3 gardeners who also happen to be seniors.
 - Connected our members through digital technology. We provide tablets and free data donated from the TELUS Mobility for Good and to ensure our members can use technology effectively, Sarah has been conducting weekly Tech Talk sessions and one on one tutoring.
 - Reinstating a program of services and recruiting volunteers which were suspended due to our limited capacity.
 - Engaging in strategic planning so we can continue to align our vision with our capacity to fulfil our vision. OSA cannot be all things to all people and some member expectations are more closely aligned with the mission of the Oakridge Community Association (OCA).
- OSA has sought to develop relationships with the Oakridge Community Association (OCA) since many of our members built the Centre as a place for the community to come together. In February, B. Pendergast made another presentation to the OCA board, and requested access to main floor space for seniors to meet and dedicated times for pickleball. While the OCA board is
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Special Meeting Minutes

impressed by OSA's accomplishments, they declare there is no space which can be dedicated to the OSA. Arrangements for pickleball are proceeding.

- Oakridge Community Association (OCA) is beginning strategic planning and is conducting a community survey. Please complete the OCA survey and let the OCA know seniors are a significant percentage of the Oakridge population who have expectations of their community association. Moreover, some community members are advocating for playground and green space revitalization. Many playgrounds are being rebuilt to be inclusive of all ages and abilities - adult exercise equipment is increasingly common, so let OCA know your views on playgrounds and green spaces. https://stoneolafson.az1.qualtrics.com/jfe/form/SV_1TA1VSZSJLR3IUUK
- OSA has much to do before our next AGM in the Spring of 2022 and we thank you for your support.

Finally, on a personal note, I have lived in Oakridge for over 40 years, had a privileged life and career, and now it is my honour to give back to the community by volunteering for OSA. I would have gone crazy during COVID if I did not have OSA to spend time on. I am so excited to see how much OSA has grown and where we are headed.

Julie

Warm regards,
Julie Kearns